



**MINUTES**     **Annual General Meeting**  
**DATE**         **Monday 21<sup>st</sup> August 2023**  
**TIME**          **8:00pm**  
**LOCATION**      **Alf Faulkner Hall, cnr Ivanhoe St & Mary Cres, Eden Hill**

## **1. WELCOME & ATTENDANCE**

### **1.1 Welcome**

The President as Chairman opened the meeting and welcomed attendees.

### **1.2 Governance Statement**

The Chairman addressed attendees on the following:

- That in accordance with principles of good governance, each member delegate is to declare any matter that may amount to a conflict of interest as defined under Part 4 Division 2 of the *Associations Incorporation Act 2015* and that such a declaration is to be included in the meeting minutes;
- Reminded attendees that parts of the meeting may be confidential;
- Requested that delegates speaking on a matter give their name and member club.

### **1.3 Attendance** (those present listed in **bold** type)

#### Management committee:

##### *Office Holders*

President	<b>Dean Roberts</b> (MARC)
Vice President	<b>Terry McGrath</b> (JCCWA)
Secretary	<b>Tony Ford</b> (MGCC)
Treasurer	<b>Doug Bush</b> (MGCC & MMWAV)

##### *Committee Members*

Geoff Moor (IPP, VCCC), **Graeme McLeod** (FORDV8), **Toni Mahony** (MARC), **Gane Doyle** (HCCWA), Neville Horner (SCCA), **Barrie Nelson** (SCBC)

#### Subcommittees & subsidiary offices:

- *Webmaster:* John Oldland
- *Technical subcommittee:* (Murray Lizatovich, Chair), Dave Reid, David Churn, **Paul Blank**, Maurice Davin, John McLean, Kevin Cochrane, **Graeme McLeod**, Giles Wilson, Kevin Cochrane

#### Member Club Delegates:

Delegates signed in at the door; one vote per ordinary member club (a voting card for each ordinary member club was available at sign-in if required, to be returned after the meeting close). There were 38 member clubs represented by their delegates at the meeting, satisfying the requirement that a quorum of at least 10 member clubs be represented at the meeting by their nominated delegate(s) or otherwise by the appointment of a proxy made in accordance with CMC Rule 54.

#### Appointment of Proxies:

Under CMC Rule 54, an ordinary member club may appoint, in writing, a delegate of another ordinary member club as its proxy to vote and speak on its behalf at a general meeting. A delegate may only be appointed a proxy for one other member club. There were no proxies received.

#### Visitors:

#### **1.4 Apologies**

Neville Horner (SCCA), Geoff Moor (VCCC), Robert Ingley (VOCA), Dave Johnson (VJMC), Frank Ferrari (FCAWA), Murray Lizatovich (BOC)

## **2. PREVIOUS AGM MINUTES**

### **2.1 Confirmation of Previous Annual General Meeting Minutes**

As there are no amendments to be made to the minutes of the Annual General Meeting held on 15<sup>th</sup> August 2022, the Chairman signed as correct.

## **3. FINANCIAL REPORT**

### **3.1 Account Balances as at 30th June 2023**

General Account	\$ 24,578.16	
Classic Car Show Account	\$ 9,368.00	
Term Deposit 153	\$ 25,043.56	(matures 6 July 2023)
Term Deposit 138	\$ 30,052.27	(matures 6 July 2023)
Term Deposit 928	\$ 25,000.00	(matures 22 November 2023)
Term Deposit 944	\$ 40,690.42	(matures 22 November 2023)

In accordance with the committee's resolution on 12<sup>th</sup> June 2023, funds invested in Term Deposits #153 and #138 were rolled over on maturity, together with \$5,000.00 transferred from the General Account, into one Bendigo Bank term deposit (#153) for a 12 month term.

The balance in the CCS account was transferred to the General Account on 6<sup>th</sup> July 2023, consistent with the committee's resolution at its meeting held on 17<sup>th</sup> October 2022.

### **3.2 2022/23 Financial Report**

The Treasurer presented the Financial Report for the year ending 30<sup>th</sup> June 2023 in accordance with Part 5 of the *Associations Incorporation Act 2015* and CMC Rule 63.

Motion: That the financial report be received.

Moved by Doug Bush, seconded by Graeme McLeod. CARRIED

### **3.3 Review of 2022/23 Financial Statements**

The Treasurer advised that the CMC's Auditor for 2022/23, Sujana Saverimutto of BUSINAV accountants, had prepared a review of the financial year ending 30<sup>th</sup> June 2023 and this was emailed to delegates prior to the AGM. The review, which was not an audit conducted in accordance with Australian Auditing Standards, found no reason to believe that the financial report does not satisfy the requirements of the Australian Charities and Not-for-profits Commission Act 2012.

Motion: That the Auditor's Report be accepted.

Moved by Doug Bush, seconded by Barrie Nelson. CARRIED

Motion: That Sujun Saverimutto of BUSINAV, Suite 6 Office 2 250 Oxford Street Leederville WA, be appointed the CMC Auditor for the financial year 2023/24. Moved by Doug Bush, seconded by Vicki May. CARRIED

### **3.4 Confirmation of 2024/25 Membership Fees**

Under CMC Rule 12(1) the management committee determines the annual membership fee. Under CMC Rule 50(3)(e), the ordinary business of the Annual General Meeting is to confirm or vary the fees to be paid by members. The management committee, at its meeting held on 17<sup>th</sup> July, resolved that for the 2024/25 financial year, the entrance fee be zero and the annual membership fee be \$70.00 for member clubs with 100 or more club memberships and \$50.00 for member clubs with less than 100 club memberships with the due date being 30<sup>th</sup> June 2024.

Motion: That for the 2024/25 financial year, the entrance fee be zero and the annual membership fee be \$70.00 for member clubs with 100 or more club memberships and \$50.00 for member clubs with less than 100 club memberships with the due date being 30<sup>th</sup> June 2024, as determined by the management committee.

Moved by Doug Bush, seconded by Toni Mahony. CARRIED

## **4. ANNUAL REPORTS**

### **4.1 Management committee**

President Dean Roberts reported on the activities of the Council during the past year on behalf of the 2022/23 management committee.

*The 2022/23 year, my first as President, has seen a number of initiatives and achievements by the Council.*

*A new WildApricot member management system and Council website was implemented. This entailed substantial work by the Council's Secretary Tony Ford, Membership Officer Neville Horner and Webmaster John Oldland. The new website includes a 'Members Only' section which provides member clubs with access to all management committee minutes and various Position Papers, as well as downloadable resource documents on concessional licensing. The management system provides for member clubs to directly update their details, including office-holders, membership and total vehicle numbers and concessional licensing data.*

*In respect of the Council's finances, outstanding taxation responsibilities were addressed with tax returns being lodged for all years from 2016. The allocation of the Council's 'surplus funds' was addressed in a survey of member clubs conducted to determine preferences and priorities for projects and recipients of these funds. At this time, no decisions have been made on the broad application of these funds and they remain in interest-bearing term deposits. As can be seen from the Annual Financial Report, the management committee has been responsible in managing the Council's funds and the role of the Treasurer, Doug Bush, has been instrumental in providing comprehensive financial reports to the committee and member clubs. The membership fees for the 2023/24 financial year were also reduced and a 2 tier fee structure introduced based on club membership numbers.*

*With regard to concessional vehicle licensing, the following initiatives were undertaken during the year:*

- *The Code 404 Handbook was updated by the Technical Subcommittee and endorsed by the Department of Transport. A total of 4,000 hardcopies were printed for distribution to member clubs and most have now been allocated. The Handbook is also available for downloading from the Council's website.*
- *A Concessional Licensing Information Session was conducted in November 2022 including a professional PowerPoint presentation on both Code 404 and C4C schemes. This presentation was subsequently made available for downloading from the Council's website.*
- *Advisory notes and guidelines on concessional licensing for approved motoring clubs were prepared and are also available for download from the Council's website.*
- *Discussions with the Department of Transport continued during the year on a range of matters including the Unique and Historic Category of Code 404.*

*The Perth Classic Car Show conducted in March at the Ascot Racecourse was again professionally managed by Premiere Events and was well supported by the Council's member clubs. The display of over 1,100 classic and historic vehicles and associated trade exhibits were clearly appreciated by the more than 4,000 interested members of the public who attended the event. Premiere Events has since advised the Council that they are reducing the number of annual events that they organise and therefore will not be managing the Classic Car Show in the future. Options for organising the 2024 event are therefore being considered by the Council's management committee. I have at this stage made a tentative booking with Ascot for the 17<sup>th</sup> of March 2024.*

*The Council's Rules of Incorporation were amended during the year to provide for a broader membership eligibility rather than a focus on historic vehicles. Council membership is now open to any incorporated club or organisation for motoring enthusiasts having a shared common interest in motor vehicles including but not limited to cars, motorcycles, buses, trucks, tractors and military vehicles. The amended Rules took effect from 3<sup>rd</sup> August 2023.*

*During the year, the Council initiated a Carbon Offset Scheme to enable the owners of classic and historic vehicles to 'capture' their greenhouse emissions by making an annual donation to a reputable organisation that re-vegetates cleared land, thereby restoring native habitat and generating carbon offsets. This Scheme is accessible through the Council's website.*

*As President, I have been very well supported by the Council's management committee members. As is the case for most incorporated organisations, the Secretary and Treasurer are the 'engine-room' of the Council's management and my sincere thanks are extended to Tony Ford and Doug Bush for fulfilling these roles over the past year. I also acknowledge the work of the Council's Membership Officer, Neville Horner, in ably managing the development and maintenance of the Council's WildApricot website and management system. I would also like to thank the Technical Subcommittee for the work they do.*

*I acknowledge the sad passing during the year of committee member Neil Bishop. Neil was a delegate for two member clubs and took his responsibilities as a committee member and club delegate seriously, contributing to committee discussions on key issues.*

*The Council ends the 2022/23 year in a robust financial position and with a total membership of 104 motoring clubs. It is my clear view that the Council has served the interests of its member clubs and the wider motoring community well during the year and will continue to do so in the coming year.*

*Dean Roberts  
President  
Council of Motoring Clubs of WA Inc.*

#### **4.2 Technical subcommittee**

Subcommittee Chairman Murray Lizatovich was an apology. His report on the activities of the Technical subcommittee during 2022/23 with respect to concessional licensing schemes and decisions delegated from the management committee under CMC Rule 49 (forwarded to delegates earlier in the day) is printed below.

*The 22/23 year saw a welcome return to normal operation without Covid restrictions, it has been fairly steady in regards to code 404 concessional licence with no major changes to the scheme occurring in this period.*

*In late June 22 the Technical Committee rejected an application for a Unique concession under the U&H scheme which led to the applicant arguing the decision with DoT, this developed into a protracted dispute which was ultimately concluded by the DoT's Legal Dept, dealing with this wasted a lot of staff time and resources and led to Transport requesting a suspension of the unique class while they reviewed the details and necessity for the existence of this concession. While we had several informal enquiries regards U&H there was only one application for Unique which was unsuccessful so we have not had any approvals this year, Transport have yet to make a decision on the future of the scheme at this time.*

*October 22 saw the long awaited update of the Code 404 Handbook finally completed and passed on to the CMC Committee for printing, Tony was able to get the first print done just in time for distribution to clubs on the information night.*

*The CMC ran an information night in November 22 which was well attended, many thanks to Tony Ford who produced an excellent power point presentation which was well received by all attendees.*

*The Governance section finalised its first round of audits which were focused on approved club record keeping as required under the 404 guidelines, they are very happy with the responses from all clubs and the cooperation when requesting further information as required, overall they have not found any major non-conformances to concern them, well done club office bearers. The next round of audits may focus on vehicle usage records for impromptu runs, logbooks and club event lists, it is a requirement all clubs keep records for the previous 2 years and be able to provide them if requested.*

*David Reid and I were invited to attend a meeting at the DoT offices on 20<sup>th</sup> July arranged by the peak bodies involved with code350, at that meeting Transport indicated they had made very little progress on several of the proposed changes we have been discussing regarding the Code 404 licencing procedure and replacing club Authorised Vehicle Examiners so we expect things will move slowly in most areas this year.*

*Many thanks for all the support and assistance over the year from the CMC Committee members and all members of the Technical Sub Committee for their work.*

*Murray Lizatovich  
Chairman CMCTC.*

#### **4.3 Classic Car Show**

President Dean Roberts reported on the Classic Car Show.

Premiere Events (PE) paid \$9,368.00 by direct credit into the CMC Classic Car Show account on 7<sup>th</sup> June 2023. This represented the financial return to the CMC consistent with the terms of the agreement between the parties.

Premiere Events is reducing its event management activities and will not be organising any future Classic Car Shows for the CMC. The committee is accordingly determining options for the organisation of the Classic Car Show in 2024 and future years. The President advised that Ascot Racecourse has been provisionally booked for 17<sup>th</sup> March 2024.

## 5. ELECTION OF COMMITTEE MEMBERS

The Chairman, in accordance with CMC Rules 33 and 34, declared the following management committee positions vacant:

- Secretary
- Treasurer
- At least 2 and no more than 6 ordinary committee members

Written nominations were invited from member clubs to fill the positions to be declared vacant, in accordance with CMC Rule 32. Only delegates of member clubs are eligible for election to committee positions and nominations must be supported in writing by another member club. Nominations closed at 8pm on Monday 7<sup>th</sup> August and delegates were subsequently advised after that date of the nominations received.

Nominations received by the Secretary in accordance with CMC Rule 33 and by the due date of 8:00pm on Monday 7<sup>th</sup> August 2023 were as follows:

**Secretary:** *No nomination received*

**Treasurer:** Doug Bush (MGCCWA & MMVA)

**Committee members:**

Gane Doyle (HCCWA)

Toni Mahony (MARC)

Graeme McLeod (FORDV8)

Barrie Nelson (SCBC)

Geoff Moor (VCCC)

The election of office-holders and ordinary committee members was undertaken in accordance with CMC Rules 34 and 35.

As no written nomination was received for the position of Secretary, the Chairman called for nominations from the floor. There were no nominations received.

As there was only one nomination received for the position of Treasurer, the Chairman announced the election of Doug Bush to this position.

As there were five nominations received for the position of ordinary committee member and this did not exceed the maximum number of such positions allowed by the CMC Rules, the Chairman announced Gane Doyle, Geoff Moor, Toni Mahony, Graeme McLeod and Barrie Nelson elected as ordinary committee members, consistent with Rule 34(3).

Delegates noted that subcommittee members and subsidiary offices will be subsequently appointed by the elected management committee in accordance with CMC Rules 48 and 49.

**6. NEXT ANNUAL GENERAL MEETING**

The next Annual General Meeting will be held on Monday 19th August 2024 at 8:00pm in the Alf Faulkner Hall, Corner of Ivanhoe Street and Mary Crescent Eden Hill.

**7. CLOSE**

The Chairman declared the meeting closed at 8:40pm.

**CLUBS REPRESENTED AT THE ANNUAL GENERAL MEETING HELD ON 21<sup>ST</sup> AUGUST 2023: 38**

1949-1959 Ford V8 Club of WA Ace Ford Club Alfa Romeo Club Austin Healey Club of WA Avon Valley Vintage Vehicle Association Charger Club of WA Combined Torana Car Club of WA Corvettes of WA Datsun 240/260Z Register Ducati Owners Club of WA Eastern Hills Classic Car Club EH Holden Car Club of WA Falcon GT Club of WA FE-FC Holden Car Club of WA Ford Rallye Sport Club French & Fantastic Automobile Club Holden Car Club of WA Jaguar Car Club of WA Kars Bikes Group MG Car Club of WA	MG Owners Club of WA Mini Car Club Mini Owners Club Model A Restorers Club Motor Museum WA Motor Museum WA Volunteers Narrogin Restoration Group Pre-War Sports Car Club Rover Owners Club SAAB Car Club of Australia Special Interest Vehicle Association Sports Car Builders Club Team W4 Toploaders Cruise Club Triumph Sports Owners Club Vintage Automobile Association Vintage Motorcycle Club WA Ford Performance Vehicles Collective
--	---