



MINUTES **General Meeting**
DATE **Monday 18th April 2022**
TIME **8 pm**
LOCATION **Alf Faulkner Hall, cnr Ivanhoe St & Mary Cres, Eden Hill**

1. ATTENDANCE

1.1 Welcome

President Geoff Moor as Chairman opened the meeting at 8:00pm, welcomed attendees and reminded them to register their attendance, and acknowledged the traditional owners.

1.2 Governance Statement

The Chairman addressed attendees on the following:

- That in accordance with principles of good governance, each member Delegate is to declare any matter that may amount to a conflict of interest as defined under Part 4 Division 2 of the Associations Incorporation Act 2015 and that such a declaration is to be included in the meeting minutes;
- Reminded attendees that parts of the meeting may be confidential;
- Asked if there are any further Business items proposed to be added to the agenda. (noted that Mike Jenkins (CTCC) had previously advised that he wished to discuss concessional licensing stickers.)
- Requested that delegates speaking on a matter give their name and member club.

1.3 Attendance

Those in attendance are listed in **bold type**:

Management Committee:

Office Holders

| | |
|----------------|----------------------------|
| President | Geoff Moor (VCCC) |
| Vice President | Sue Churn (VOCA & WAOG) |
| Secretary | Tony Ford (MGCC) |
| Treasurer | Dean Roberts (MARC) |

Committee Members

Neil Bishop (NCRS & VSCC), **Doug Bush** (MGCC & MMWAV), Neville Horner (SCCA), **Barrie Nelson** (SCBC), Keith Wall (JMA)

Subcommittees & Subsidiary Offices:

- *Webmaster:* Gary Thirlwell
- *Technical Subcommittee:* **Murray Lizatovich** (Chair), Dave Reid, David Churn, Paul Blank, Maurice Davin, John McLean, Kevin Cochrane, **Graeme McLeod**
- *Classic Car Show Subcommittee:* **Dean Roberts** (Chair)

Member Club Delegates:

Delegates to sign in at the door; one vote per member club. A list of the 32 member clubs represented at the meeting is attached.

Visitors:

None recorded

1.4 Apologies

Frank Ferrari (FCAWA & VAAWA), Patric O'Callaghan (MMWA), Neville Horner (SCCA), Dave Williams (VJMCWA), John Waterhouse (SIVA), Steve Sugden (AROC), Brian Nash (MOCO), Les Vogiatzakis (VMCCWA), Sue Churn (VOCA & WAOG), David Churn (WAOG), Stuart Elvidge (CMRC), Mark Skinner (JMA)

2. PREVIOUS MINUTES

2.1 Confirmation of Previous General Meeting Minutes

Motion: That the minutes of the general meeting held on 21st February 2022 be accepted.

Moved by Barry Nelson, seconded by Neil Bishop. CARRIED

The Chairman signed the minutes as correct.

2.2 Business Arising

Nil

3. CORRESPONDENCE since GM held on 21st February

3.1 Inward hardcopy

- Bendigo Bank Statements for CMC accounts
- Invoice from Australia Post for PO Box annual rental renewal
- 2 x MOCWA magazines

3.2 Inward email

- From RSM providing details of invoice and actions to date and subsequent emails between Committee members
- From JCCWA and Neville Horner re transfer of Jaguar National Rally website for CMC template
- From VCCWA with letter outlining concerns with CCS insurance coverage and display space allocation and subsequent reply to CMC response
- From Committee members re draft CCS Vehicle Eligibility Criteria
- From various member clubs (JCCWA, AMVC, TECCWA, MBCC, PWSCC (2), MOCO, VCC, HCVC, IHC, BCCWA, COWA) responding to CMC Position Paper on the use of 'surplus' funds
- From Lisa Brock (Gallagher) replying to CMC queries on CCS insurance coverage
- From Netsearch following up on website development quotation
- From JMAWA re CCS insurance coverage advising they have no cover at all
- From Town of Bassendean acknowledging CMC report of broken tables in AFH
- From Premiere Events re CCS PL insurance issues and revised Club Display Booking Form
- From member clubs responding to PL insurance advice for the CCS
- From Corvettes of WA expressing concern about the PL insurance coverage issue raised by PE
- From some member clubs with CCS Booking Forms (relayed to PE)
- From Paul Markham advising that the CMC website needed to be updated regarding the CCS
- Various member club updates (forwarded to Neville for WildApricot amendments)
- From Paul Blank advising progress of Code 404 Information Booklet revision
- From Gallagher Australia re Motorsport Australia PL insurance coverage
- From PE with queries on CCS display areas and Mini clubs
- From Chris Liversage (JMAWA) re CCS PL insurance issues and possible participation of Jensen Car Club of Australia in CCS

- From John Hartley (printer and Charger Club member) offering commercial printing services to the CMC
- From Cadillac La Salle Club advising they will not be participating in the CCS due to PL insurance coverage issues
- From Cadillac La Salle Club with copy of their PL insurance certificate
- From Paul Markham advising that he is the CMC Facebook coordinator but has only updated the CCS details and relaying a post that the events page on the CMC website is 2 years out of date
- From DoT DVS Governance advising details of 2022 Code 404/C4C audit process
- From Paul Blank attaching draft revision of Code 404 Handbook
- From Committee members commenting on revised Code 404 Handbook draft
- From Paul Blank advising that the KBG will not be organising the CMC Quiz Night this year due to ongoing uncertainty around COVID restrictions
- Copy of email from Geoff Moor to Paul Blank acknowledging Quiz Night advice
- From Shannon Byers enquiring about obtaining an Invitation class licence
- From Committee members re climate change Position Paper
- From Murray Lizatovich & Paul Blank re C404 Information Handbook revision
- From Murray Lizatovich and Geoff Moor re draft measures to encourage C404 vehicle owner compliance
- From HMCWA requesting advice on reporting unfinancial C404 vehicle owners to DoT
- From Optima Print re request for cost estimate for printing revised C404 Handbook
- From member clubs advising details of volunteers for CCS marshalling duties
- From Geoff Moor and Murray Lizatovich re draft notes for approved clubs on C404/C4C compliance matters
- From committee members responding to Special Committee Meeting agenda
- From Dean Roberts re CCS pre-show walkthrough at Ascot
- From Sujan Saverimutto re CMC engagement to prepare and submit tax returns
- From RSM acknowledging CMC advice that their services are no longer required
- From owner of modified 1977 Mini requesting advice on concessional licensing
- From RROCAWA providing comments on GM Agenda Item 7.5
- From PE with CCS marketing material
- From PE with draft CCS information to displaying clubs
- From MMWA relaying request for vehicles to be used in 'Kid Snow' movie & subsequent response
- From member clubs responding to the advice of DoT compliance audit process
- Various routine correspondence.

3.3 Outward hardcopy

- Letter to the ATO advising that CMC Treasurer Dean Roberts has been authorised to liaise on CMC tax matters

3.4 Outward email

- To President, VP and Treasurer re invoice from RSM
- To Committee members with CM minutes
- To RSM requesting details of invoice and actions taken to date
- To Technical Subcommittee Chair advising formal Committee request to review the proposed CMC actions to improve member club compliance with Code 404 conditions
- To member clubs with Agenda for General Meeting to be held on Monday 18th February
- To JCCWA advising Committee resolution to accept their offer to apply the Jaguar National Rally website template to the CMC WildApricot website
- To Graeme McLeod advising his appointment to the Technical Subcommittee, as resolved by the Committee
- To Committee members with proposal for CCS Vehicle Eligibility Guidelines
- To Lisa Brock (Gallagher) requesting clarification of PL insurance issues for the CCS on behalf of member clubs with coverage through Gallagher
- To member clubs with VAA flyer for Vintage Swap Meet

- To various member clubs requesting update of club officials and details
- To member clubs with Minutes of General Meeting held 18th February
- To Netsearch responding to query on website development quotation
- To Neville Horner advising member club updates for WildApricot implementation
- To Town of Bassendean advising broken tables found in Alf Faulkner Hall
- To Committee members and subsequently member clubs with CMC Position Paper on use of 'surplus' funds
- To member clubs with revised CCS Terms & Conditions received from PE
- To Treasurer re RSM invoice and work undertaken to date
- To various member clubs re CCS insurance issues
- To Gallagher (Lisa Brock) with Event Notification Form and PE T&Cs for 2022 CCS
- To Paul Blank re Code 404 Information Booklet revision
- To member clubs with CMC Position Paper on use of 'surplus' CMC funds
- To PE responding to queries on Special Display Area and Mini clubs
- To Cadillac La Salle Club responding to advice of non-attendance at the CCS
- To DoT acknowledging DVS Governance advice of 2022 audit process
- To CMC Committee members forwarding DoT audit advice
- To Paul Markham responding to email re CMC Facebook and website
- To CMC Committee members re Code 404 Handbook revision
- To Optima Print requesting cost estimate to print copies of the revised C404 Handbook when approved by DoT
- To Murray Lizatovich re draft measures to encourage C404 vehicle owner compliance
- To HMCWA advising DoT requirements for reporting unfinancial C404 vehicle owners
- To member clubs confirming that the CCS will proceed as planned and requesting volunteer marshals for the event
- To Geoff Moor and Murray Lizatovich re draft notes for approved clubs on C404/C4C compliance matters
- To Committee members with agenda for Special Committee Meeting to appoint a tax accountant for the CMC
- To RSM advising their accountancy services are no longer required
- To BUSINAV engaging Sujana Saverimutto to prepare the CMC's tax returns and submit these to the ATO
- To CCS Chair Dean Roberts with various queries on the CCS status
- To Murray Lizatovich referring query on concessional licensing of 1977 Mini
- To RROCAWA responding to comments on GM Agenda Item 7.5
- To member clubs relaying PE marketing material for the CCS
- To Perth Falcons responding to query on re-joining CMC
- To PE with feedback on CCS information for displaying clubs
- To member clubs relaying request for vehicles to be used in 'Kid Snow' movie
- To member clubs relaying advice on DoT concessional licensing audit process
- Responses to various queries and routine correspondence

3.5 Business Arising

Nil

4. FINANCIAL REPORT

4.1 Account Balances as at 31st March

| | | |
|----------------------------------|---------|--------------|
| General Account | Balance | \$ 17,189.06 |
| Classic Car Show Account | Balance | \$ 29,732.75 |
| Term Deposit (Bendigo Bank) | Balance | \$ 55,000.00 |
| Term deposit (Bankwest) @ 28 Feb | Balance | \$ 44,122.67 |

Motion: That the financial report be received.

Moved by Dean Roberts, seconded by Ian Hudson. CARRIED

4.2 Accounts Paid

An amount of \$450 was paid from the General Account to the VCCC for C4C plates and stickers on 14th February 2022, as authorised at the Committee meeting held on 22nd November 2021.

An invoice for \$139 from Australia Post for annual rental of the CMC's post office box in Subiaco was paid, as authorised at the Committee meeting held on 21st March 2022.

4.3 CMC Tax Returns

A letter was posted to the ATO on 23rd March advising that CMC Treasurer Dean Roberts has been authorised to liaise on CMC tax matters, as resolved at the Committee meeting held 21st March 2022.

The Committee, by Special Meeting held on 4th April 2022, resolved that Sujan Saverimutto of BUSINAV, Suite 6 Office 2 250 Oxford Street Leederville WA, be engaged by the Council of Motoring Clubs of WA (Inc.) to prepare annual taxation returns and submit these as required to the Australian Taxation Office; and that RSM be advised that their services are no longer required.

The CMC's Tax File Number has been identified by BUSINAV and previous years' tax returns will be prepared for lodging with the Australian Taxation Office. Previous CMC bank statements are being sourced.

Stan Stroud (RROC) queried why tax needed to be paid by an incorporated association. The Chairman explained that motoring clubs and associations are required to report income that is not derived directly from its members.

Emil Pilkiw (FGTC) asked whether a sporting club needed to report income. The Secretary advised that sporting and recreational clubs are tax exempt under the Taxation Act and that motoring associations are not considered by the ATO to be in this category. Dean advised that if there was any doubt the club should consult an accountant.

5. REPORTS

5.1 Technical Subcommittee

Murray Lizatovich reported on the current activities of the Subcommittee with respect to concessional licensing schemes and decisions delegated from the Management Committee under CMC Rule 50.

The DoT's compliance audit for concessional licensing has commenced with an initial 15 approved clubs being requested to provide assurance that they remained compliant with the requirements to be an approved motoring club, including names and addresses of members owning concessional licensed vehicles in the club (as per the vehicle's licence documentation), confirmation that the club has the required minimum 30 financial members and to provide a copy of the club's incorporation certificate and constitution. Future audits will target other aspects of concessional licensing compliance requirements such as impromptu run logs. It is important that a club's current contact details are advised to the DoT, otherwise advice of audits etc may not be received.

The updated Code 404 Information Handbook has been approved by the Management Committee and forwarded to the DoT for review and formal approval.

Proposed measures aimed at encouraging compliance by Code 404 vehicle owners in member clubs have been approved by the Management Committee and will be provided to member clubs.

Murray noted that the DoT has verbally advised that no changes to Code 404 are foreshadowed.

The Chairman noted that an approved club's current constitution is required to be provided to the DoT and that it is important that if the constitution has changed then DoT needs to be notified immediately.

5.2 Classic Car Show

Dean Roberts reported on the current status of the Show's organisation. Premiere Events is finalising arrangements for the 2022 Classic Car Show, to be held at Ascot Racecourse on Sunday 1st May. Move-in information, a site map, COVID requirements and complimentary tickets for club members displaying their vehicles has been sent to displaying clubs. Member clubs have been requested to nominate volunteers for marshalling duties on the day.

There was a query whether dogs were permitted on the grounds. Dean undertook to follow up with Premiere Events and Ascot.

5.3 National

Neville Horner is an apology.

5.4 Motor Museum

Patric O'Callaghan is an apology. Doug Bush (Museum volunteer) advised that the Motor Museum has had a good school holiday period as well as more international visitors which was very pleasing.

6. MEMBERSHIPS

6.1 Applications

No new applications for membership have been received. After an enquiry, Perth Falcons Car Club has been advised that its CMC membership may be reinstated if outstanding membership fees are paid.

6.2 Membership Status

There are currently 103 financial members.

7. GENERAL BUSINESS

7.1 Club management software & website

Secretary reported the following actions to be completed:

- revise the Wild Apricot Jaguar National Rally website to become the new CMC website
- enable external emails
- send out emails to all contacts advising of their initial password
- start saving agendas and minutes within Wild Apricot
- start issuing agendas and minutes from Wild Apricot
- upload other CMC documents which are sent out to members and prospective members to Wild Apricot
- start issuing other documents from Wild Apricot
- treasurer to establish a CMC Paypal account and register this within Wild Apricot
- Wild Apricot will then automatically issue invoices starting in May (this date can be changed)

7.2 Motor Show digitisation

President Geoff Moor reported no change.

7.3 Amendments to Rules of Association

Neville Horner has compiled a list of proposed amendments for consideration at the August AGM. The Chairman noted that member clubs would be advised of the amendment proposals at the June meeting ahead of the AGM in August, when a Special Resolution would be required to adopt these amendments.

7.4 Use of 'surplus' CMC funds

The Position Paper on the use of surplus CMC funds was provided to CMC member clubs on 1st March inviting comment and suggestions on appropriate uses. It is intended that the responses received will be summarised for formal review by the Management Committee and recommendation to member Clubs at a subsequent General Meeting.

The Jensen Motor Association of WA, a CMC member club, had foreshadowed the following motion:

That the CMC uses some of the 'surplus' funds to take out and maintain a public liability insurance policy covering all member clubs.

However, JMAWA delegate Mark Skinner advised the Secretary immediately before the meeting that he was unable to attend and speak to this proposed motion.

Motion: That the suggestion from the JMAWA be received and that all other suggestions from member clubs be collated for future discussion and resolution.

Moved by Ian Hudson (MGOC), seconded by Murray Lizatovich (BOCWA). CARRIED

7.5 CMC response to Climate Change

Tony Ford reported that a draft Position Paper on the challenges to the WA historic motoring movement presented by an increasing government, social and media focus on climate change had been prepared.

The Committee, at its meeting held on 21st March, resolved "That the CMC investigate the development of a 'carbon balancing' scheme to provide the opportunity for WA historic vehicle owners and historic motoring clubs to offset greenhouse gas emissions generated by the use of their historic vehicles."

It was noted by the Committee that such a scheme, if developed and approved, would be entirely voluntary for clubs and their members.

It was suggested that other Australian motoring organisations such as Motorsport Australia be examined to see whether similar schemes are being introduced.

7.6 CMC Quiz Night

The meeting noted the Kars Bikes Group advice that, due to COVID uncertainties, it will not be organising the CMC Quiz Night in 2022. There were no offers from other member clubs to host the event.

7.7 Concessional Licence Stickers

At the February GM, Nigel Makin (PWSCC) offered to bring in examples of different types of plates and stickers with prices to the next General Meeting. He provided information on costings for the various printing options to the member club delegates.

Duncan Jordan (FRSC) queried whether holes needed to be drilled in the vehicle for the plates. Murray Lizatovich advised that if the restricted use plate couldn't be attached to the vehicle's licence plate, then a sticker could be applied; however the C404 requirement is for plates.

Emil Pilkiw (FGTC) asked whether it is allowable to include club banners on the restricted plates or stickers. Murray advised that this was allowable provided the required text format and size of the wording remained unaffected.

Mike Jenkins (CTCC) noted that the original proposal was that the identifier plates be provided gratis by the CMC to member clubs. The Chairman advised that the CTCC suggestion will be included in the options for use of the CMC's surplus funds.

7.8 Events Calendar

A query was raised as to whether the CMC will be producing an Events Calendar for 2022. It was noted that a Calendar will be available through the new CMC website when completed, with member clubs able to add their respective events directly.

7.9 Annual General Meeting

The Chairman noted that Management Committee positions would again be subject to election at the AGM to be held in August and encouraged delegates to consider nominating for a position. He advised that he would not be nominating for the position of President for a further term. All positions except the Treasurer and Secretary, who were elected last year for two year terms, will be open for nomination.

9. NEXT MEETING

The next General Meeting will be held on Monday 20th June 2022 at 8:00pm in the Alf Faulkner Hall, Corner of Ivanhoe Street and Mary Crescent Eden Hill.

9. CLOSE

As there was no further business the Chairman closed the meeting at 9:08pm.

CLUBS REPRESENTED AT THE 18TH APRIL 2022 GENERAL MEETING: 32

| | |
|---|-------------------------------------|
| 1949-1959 Ford V8 Owners | Mini Owners Club |
| Austin 7 Club of WA | Model A Restorers Club |
| Austin Healey Club of WA | Motor Museum WA Volunteers |
| Austin Motor Vehicle Club of WA | National Corvette Restorers Society |
| Avon Valley Vintage Vehicle Association | Pre-War Sports Car Club |
| Buick Owners Club of WA | Riley Motor Club of WA |
| Charger Club of WA | Rolls Royce Owners Club |
| Combined Torana Car Club of WA | SAAB Car Club of Australia WA |
| Datsun 240/260Z Register | Sports Car Builders Club |
| Ducati Owners Club of WA | Team W4 |
| Falcon GT Club | Toploaders Cruise Club |
| Ford Rallye Sport Club | Triumph Sports Owners Association |
| GTR Torana XUI | Veteran and Classic Car Club |
| MG Car Club of WA | Vintage Automobile Association |
| MG Owners Club of WA | Vintage Motorcycle Club |
| Mini Car Club of WA | Vintage Sports Car Club of WA |

In accordance with rule 61(5) of the CMC Rules of Associations, as Chairman of the General Meeting held on 18th April 2022, I confirm that these minutes are correct.



Geoff Moor, CMC President
20th June 2022